

**MINUTES OF OFFICERS MEETING
OF THE
MISQUAMICUT FIRE DISTRICT**

November 20, 2013

The Officers' Meeting of the Misquamicut Fire District was called to order by the Moderator, Michelle Vacca, at 4:30 p.m. on November 20, 2013.

Members present were: Marilyn Bellesheim, Leone D'Onofrio, Mary Delisio, Louis Misto, Russell Ryan, William Sisco, Michelle Vacca and Dianne Vumback. John Toscano, Solicitor, was also present.

A motion was made by Leone D'Onofrio and seconded by Mary Delisio to accept the Meeting Minutes of September 18, 2013.

VOTED: That the Board accepts the Meeting Minutes of September 18, 2013. (Bellesheim, Delisio, D'Onofrio, Misto, Ryan, Sisco, Vacca, Vumback – Yes)

Treasurer

- Audit report attached**
- Treasurer states he is glad we put 92% rate for collection, as we just squeaked by, the rest (8%) is delinquent.**

- **Audit report – only thing they changed from previously submitted report was the deferred account, auditors deducted the full amount because we are on a cash basis.**
- **\$131,000 has been spent as of June 2013 on the beaches**

JP Walsh & Jim Frank from John Patrick Walsh, AIA, Architectural Design

- **Completed the bid documents and are ready to go out**
- **If anyone takes a copy of these documents, they cannot be shared so that the bid process is ethical and appropriate. (Recommended by board members that they do not go out)**
- **MFD Restroom Facilities discussion**
- **Revised site plans**
- **Opted to do the lift, town gave the variance (eliminated 135 feet of ramp)**
- **The lift saves space, less costly than ramp system**
- **Eliminates the crowding of OTS**
- **Picked up a few parking spots**
- **Discussed how ramp works**
- **Foundation and footings discussed**
- **Deck system discussed**
- **Piers locations reviewed**
- **Framing plan for deck and building, handicapped ramp**
- **GFI and power is at the lower level**
- **Break away wall construction at ground level; break away slab**
- **16 feet from base flood (sea level)**

- Underneath to be used for some summer storage
- Roll down doors discussed (not recommended)
- Electric eyes, security system discussed
- Motion detectors on the plan
- \$100-125,000 range per building
- Roof plan – only addendum, to break out the cost of the monitor
- Discussed Request for Proposals – Invitation for bid
- In the paper for Monday, November 25 – due Wednesday, December 11
- Completion date is Monday, May 19, 2013
- Pre-bid meeting December 2, 2013 at 4:00 p.m.

A motion was made by Russ Ryan and seconded by William Sisco that we put the bid out for the MFD restroom facilities for 103 and 121 Atlantic Avenue after review of the plans and specifications with a performance bond.

VOTED: That the Board put the bid out for the MFD restroom facilities for 103 and 121 Atlantic Avenue after review of the plans and specifications with a performance bond. (Bellesheim, Delisio, D'Onofrio, Ryan, Sisco, Vacca, Vumback – Yes; Misto - Abstain)

Moderator informed the Board that Peter Kaschuluk MFD former Fire Chief passed away and suggested a donation be made in his name. He served the District for many years.

A motion was made by Leone D'Onofrio and seconded by Louis Misto that the board make a donation of \$100 in Peter Kaschuluk's memory to the Chorus of Westerly.

VOTED: That the board makes a donation of \$100 in Peter Kaschuluk's memory to the Chorus of Westerly. (Bellesheim, Delisio, D'Onofrio, Misto, Ryan, Sisco, Vacca, Vumback – Yes)

The Fire Chief wanted to explain why he abstained from the vote to put the restrooms out to bid. He stated that normally a project such as this would go out to a committee and he felt it did not go through the normal process. It was stated in response that there was a Building Committee and several meetings took place throughout the summer and the only hold up was the ramp system vs a lift.

The Fire Chief gave an update on the fire station basement – To date, the cost incurred has been \$5866. The project will cost in total about \$9,966.73. Voucher for the dehumidifier is signed as they want payment the day it is installed. Michelle will get voucher to William so Chief will have it. A question was asked by John Toscano if the renovation of Fire Station should this have not gone to a committee/bid based on earlier conversation. The Fire Chief stated he would have preferred this went through a committee but the building committee was disbanded. Russ Ryan explained again that the building committee was never disbanded, the plans for the fire station was put on hold due to the devastation of Storm Sandy and

prioritizing the needs of the district.

Discussion about getting along.....

Solicitor will put together a rental form for community use of the Fire Station House for the New Year.

Tax Assessor, Leone D'Onofrio, spoke to Mike Lenihan, the current Weekapaug Tax Assessor, who told Leone that none of the local districts submit their tax rolls to the State of Rhode Island. Therefore, he did not submit. It is submitted by the town already. Leone wanted to clarify his statement noted in September's minutes.

A motion was made and seconded to adjourn the meeting at 5:55 p.m. all were in favor. The next meeting is a Pre Bid meeting with Contractors. The Board members are invited to attend but not necessary. The Moderator, Solicitor and JP Walsh will be there. December 2, 2013 at 4:00 p.m. The Board will meet December 11, 2013 to open Bids at 4:00pm. The Board will meet December 14, 2013 at 10:00am to award Bid.

Respectfully submitted,

Dianne Vumback
Clerk